

STATE OF NEW HAMPSHIRE

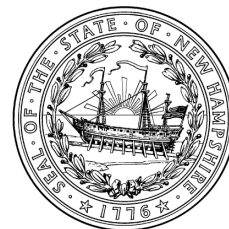
WATER DIVISION

WASTEWATER ENGINEERING BUREAU

29 HAZEN DRIVE

CONCORD, NEW HAMPSHIRE 03301

(603) 271-7888



SEPTAGE TRANSFER / STORAGE TANK APPLICATION

in accordance with Env-Wq 1606

Please read the instructions and Env-Wq 1600 rules before proceeding to complete this form. For additional assistance contact the New Hampshire Department of Environmental Services (DES) Residuals Management Section at (603) 271-7888, at the above noted mailing address or TDD Access: Relay NH 1-800-735-2964.

Note: All references on this form beginning with "Env-Wq" are citations from the New Hampshire Code of Administrative Rules, Env-Wq 1600, Septage Management (Rules). To obtain a copy of the Rules, contact the DES Public Information Center by calling (603) 271-2975 or 271-8876 or the above noted TDD Access. The Rules are also available on the Internet at www.des.nh.gov/rules/desadmin_list.htm

1. Applicant Information

Name of Applicant _____

Address of Applicant _____

_____ Zip _____

Home Phone # (_____) _____ E-mail address _____

2. Applicant Business

Name of Business _____

Business Address _____

_____ Zip _____

Business Phone # (_____) _____ E-mail address _____

3. 24 Hour Emergency Contact

Name of Contact _____

Address of Contact _____

_____ Zip _____

Day Phone # (_____) _____ Evening Phone# (_____) _____

CRITERIA FOR SEPTAGE TRANSFER / STORAGE TANKS (in accordance with Env-Wq 1606.08)

A permit shall be issued for a septage transfer/storage tank, valid for an individual operating site only, provided that the following requirements are met:

- 1) The septage transfer/storage tank location is equipped with spill response equipment and disinfection and containment capability per a spill response plan approved by the department pursuant to Env-Wq 1606.16(f).
- 2) All septage transfer between vehicles or tanks shall be by a watertight hose and connection.
- 3) Odor controls shall be provided to minimize odor potential during transfer.
- 4) The land owner has granted the permit holder permission to so use the land.
- 5) The transfer operations are in conformance with local land use regulations.
- 6) All other applicable permit requirements are met, as specified in Env-Wq 1606

THE APPLICANT FOR A PERMIT SHALL SUBMIT THE FOLLOWING INFORMATION

- 1) The septage hauler permit number(s) for each hauler using the transfer/storage tank(s)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- 2) The location of the proposed septage transfer/storage tank(s), including street address, tax map and lot number, and current deed reference

Location

Town/City _____

Street Address _____

Tax Map # _____ Lot# _____

Current Deed Reference: _____
County Book & Page

- 3) The name, mailing address, and daytime telephone number of the owner of the property where the transfer/storage tank(s) are proposed to be located, if other than the applicant

Owner Information

Name of Owner _____

Owner Address _____

_____ Zip _____

Owner Phone # (____) _____

THE APPLICANT FOR A PERMIT SHALL SUBMIT THE FOLLOWING INFORMATION

- 4) The capacity and age of the transfer/storage tank(s)

- 5) The proposed hours of operation

- 6) The name of the operator and telephone number where the operator can be reached during operating hours

Current or Proposed Operator(s) (attach separate sheet if needed)

Name _____

Business Phone # (_____) _____

ATTACH THE FOLLOWING (in accordance with Env-Wq 1606.15)

Each applicant for a permit of a septage transfer/storage tank shall submit a plan that contains the following information:

- (1) A locus map which identifies the proposed septage holding or transfer/storage tank location.
- (2) The footprint of the proposed activity area.
- (3) All access roads and access control measures.
- (4) All roads, property boundary lines, structures within 100 feet of the septage holding or transfer/storage tank location, structures on the property, any easements or rights-of-way which exist on the property, and the setback distances specified in Env-Wq 1609.09(h).
- (5) Surrounding land use within 200 feet of the footprint of the proposed activity area on which the septage transfer/storage tank is proposed to be located.
- (6) Septage transfer/storage tank plans and specifications required pursuant to Env-Wq 1606.15.
- (7) Septage transfer/storage tank design criteria required by Env-Wq 1606.16.

PERMIT FEE FOR A SEPTAGE TRANSFER / STORAGE TANK.

- (a) A nonrefundable application fee in the amount of **\$200** shall accompany each application for issuance or renewal of a permit for a septage transfer/storage tank located at a proposed transfer location.
- (b) The fee shall be paid at the time of filing of the permit application, and made payable to **“Treasurer, State of NH”**.

Expiration of a Transfer / Storage Tank Permit

A permit issued pursuant to Env-Wq 1606.11 for a septage transfer/storage tank shall expire ten years from the date of issuance.

Posting of a Transfer / Storage Tank Permit

Post one photocopy of the Permit in a prominent location at the transfer/storage site.

CERTIFICATIONS:

The applicant(s) must sign the following statement prior to submitting this application. All copies of the application filed with DES must bear the applicant's ORIGINAL signature(s). If the applicant is not an individual, the application shall be signed by an individual duly authorized by the applicant.

- I have read and understand, and shall comply with all applicable requirements for the siting, design, construction, and operation of the septage transfer/storage tank(s) as identified in Env-Wq 1606.15 and Env-Wq 1606.16; and
- I meet all the requirements under Env-Wq 1605 if a permitted hauler.
- To the best of my knowledge, the data and information which I have submitted to obtain a permit to transfer and store septage is true and correct. I understand that a permit based on false or inaccurate data is subject to revocation. I have complied with all local regulations or ordinances relative to the potential health, welfare, or environmental impacts involved in the transfer and storage of septage.
- I hereby certify that upon issuance of the permit, I assume complete responsibility for training any operator(s) in the operation of the septage transfer/storage site.
- I certify that all operators have been instructed on the requirements of Env-Wq 1600 or shall be instructed prior to working at the transfer/storage site.
- To the best of my knowledge and belief, the information and material submitted herewith is correct and complete.
- I understand that any approval granted by DES based on false and/or incomplete information shall be subject to revocation or suspension, and that administrative, civil or criminal penalties may also apply.
- I certify that this application is submitted in a complete and accurate form as provided by DES without alteration of the text.
- I hereby certify as an applicant that I have not been convicted on a criminal misdemeanor charge under any statute implemented by the Department of Environmental Services within the five years prior to the date of application or on a criminal felony charge under any statute implemented by the Department within the ten years prior to the date of application.

Applicant Name (Print Clearly or Type)

Co-Applicant Name (Print Clearly or Type)

Applicant Signature

Co-Applicant Signature

Date

Date

Submit **two copies** of the completed form, **each bearing original signatures**, to the following address:

NH Department of Environmental Services
Wastewater Engineering Bureau
Residuals Management Section
P.O. Box 95
Concord, NH 03302-0095

IF THE APPLICANT IS NOT THE OWNER, THE OWNER MUST SIGN THE FOLLOWING STATEMENT:

I, _____
(PRINT NAME),

as landowner, am aware that the application is being filed and have given permission to the above applicant to file the application, install the septage transfer/storage tank(s) and to enter upon the land for purposes of site investigation and operation of the transfer/storage tank(s).

Owner Name (Print Clearly or Type)

Owner Signature

Date

INSTRUCTIONS for obtaining a
Permit for Septage Transfer / Storage Tanks
pursuant to
RSA 485 and New Hampshire Septage Management Administrative Rules
Env-Wq 1600

Complete the attached form to obtain a permit to operate a septage transfer / storage tank subject to the siting, design, construction, and operation requirements specified in Env-Wq 1606.08.

All requested information must be provided as indicated on the attached form. Do **NOT** skip any question, unless instructed to do so. Do **NOT** mark any question "not applicable." If you need more space than available on the form to answer a particular question, attach additional pages as necessary; mark each page clearly to show both the applicant name and the question being answered; and indicate on the form that the additional pages are attached. However, do **NOT** alter the form in any other way.

Submit **two** copies of the completed form, **each bearing original signatures**, to the following address:

NH Department of Environmental Services
Wastewater Engineering Bureau
Residuals Management Section
P.O. Box 95
Concord, NH 03302-0095

A nonrefundable application fee in the amount of **\$200** shall accompany each application for issuance or renewal of a septage storage/transfer tank permit. The fee shall be paid at the time of filing of the permit by notification application, and made payable to "**Treasurer, State of NH**".

A permit can only be issued based on complete and accurate information. Failure to follow these instructions as specified could result in denial of the requested permit. Denial shall not preclude the applicant from later obtaining a permit by submitting additional information that corrects the noted deficiency(s).

Following receipt of an application for a permit, DES will determine whether all information is provided as specified. If incomplete, response will be made by the department requesting the person proposing to undertake the activity provide additional information as necessary. Deficiencies will be noted in the response. If granted, a permit will be issued. A copy of the permit will also be sent to the host municipality for their information and use.